

MINUTE 4th MEETING OF PC-IDEA WORKING GROUP ON PLANNING

Place: Brazilian Institute for Geography and Statistics (IBGE), Río de Janeiro

Date /Time: February 08 and 09, 2012, from 9:00 AM to 5:00 PM

Participants:

Name and Country	E-mail	Skype
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(*): Participation through videoconference

Agenda:

1. Opening, welcome and agenda review
2. PC-IDEA general reports
3. PC-IDEA Questionnaire 2011: Application process, results, conclusions and dissemination alternatives.
4. Methodology for elaborating the planning
5. Planning 2012-2013
6. Summary of planning 2012-2013
7. Conclusions and agreements
8. Teleconference with UNSD
9. Closure

1º point of the agenda: Opening, welcome and agenda review

At the beginning of the meeting, the president of PC-IDEA welcomed participants and thanked the efforts made by countries to realize this important meeting. Reaffirmed the objectives of the meeting in terms of defining specific work plans to be carried out from 2012 to 2013, in the seven items that compose the original plan developed by the working group in Rio de Janeiro, in December 2010, based on a review of the results and findings of the questionnaire 2011. Meanwhile, the coordinator of the GTplan made a review of the agenda, briefly describing its various sections.

2º point of the agenda: PC-IDEA general reports

The president of PC-IDEA reported on some major milestones related to the activities of the permanent committee:

In August 2012 it will be held the next meeting of the Committee of Experts on Global Geospatial Information Management (GGIM) in the city of New York (August 13-15). Meanwhile, on August 16, it will be held the 9th expanded meeting of PC-IDEA in Rio de Janeiro, as part of the conference LAGF 2012 (Latin American Geospatial Forum), and throughout August 17 it will be held the event of Hazards and Risks of PC-IDEA, in the context of this same conference, as previously planned. This organization is financing the participation of 10 Latin American countries at the conference.

He also reported that in May 2012, it will be the conference GSDI 13 in Quebec City. To this conference two papers will be sent, concerning the status of PC-IDEA and the survey results 2011.

Finally, the PC-IDEA president referred to the establishment of the Committee for Spatial Data Infrastructure for the Americas (PC-IDEA) in the Cartography Commission of the Panamerican Institute of Geography and History (PAIGH). This is from the Resolution 8 of the 42 meeting of the Directive Board of this Institute. In this regard, one of the potential benefits is the ability to request resources for PC-IDEA activities with an expected annual amount of about US\$ 7,000.

3º point of the agenda: PC-IDEA Questionnaire 2011: Application process, results, conclusions and dissemination alternatives.

The GTplan Coordinator delivered a brief presentation aimed at giving the context for the meeting of the group, referring to:

- the objectives of the questionnaire 2011 (oriented to the planning for 2012-2013)
- relevant background of the application process of the questionnaire and the analysis of results
- description of the new information generated from the questionnaire in the different topics
- the main conclusions that guide the planning 2012-2013
- an initial proposal for the next steps in matter of dissemination of the results

He noted that the main products of the application of the questionnaire 2011 correspond to a report and the databases with the responses of the countries (according to the 3rd meeting of GTplan). Furthermore, the preparation of this report should be completed in February 2012.

4º point of the agenda: Methodology for elaborating the planning

The GTplan coordinator noted that the planning 2012-2013 would be developed over the matrix of activities prepared for the work plan developed in December 2010, in Rio de Janeiro. Therefore, the main background to build the new planning corresponds to the mentioned 2010 plan and the results / findings of the questionnaire 2011.

5º point of the agenda: Planning 2012-2013

The development of planning took place in the order of topics set out in the agenda of the meeting:

- Institutional capacity building, education and training (CAP)
- Standards and technical specifications (NET)
- Best practices (PRA)
- SDI development assessment (DES)
- SDI observatory (REL) and proposal of a glossary
- Innovations in cartographic institutes (INN)
- Technology (TEC) and PC-IDEA Web Site

For each of the topics mentioned, it took place the reformulation of activities, with their updated timelines and responsible actors. In the case of topic "CAP", it was held a teleconference with Ms. Dora Ines Rey, representative of Colombia (country in charge of this issue) in order to discuss key elements for the planning. Subsequently, Ms. Rey sent to the Executive Secretariat of PC-IDEA an updated table of activities, consistent with the previous discussion.

6º point of the agenda: Summary of planning 2012-2013

In this point of the agenda, it proceeded to the revision of the planning table submitted by the coordination of the topic capacity building, education and training (CAP), which was integrated into the overall planning picture. In addition, the dates of ending of activities were reviewed in order to eliminate any inconsistencies, thus generating the updated Work Plan 2012-2013. This document is under revision, so that, when completed, it will be available on the Web site of PC-IDEA.

7º point of the agenda: Conclusions and agreements

1. The report on the questionnaire PC-IDEA 2011 is in its final stage of preparation. The remaining tasks are:
 - incorporate the remarks of Canada (February 17)



- integrate an annex with the inventory of good practices (February 17)
 - make a consultation to the countries concerning the delivering of databases (PC-IDEA Executive Secretariat, February 17)
 - document databases (data dictionaries) (March 15)
 - perform translation into English and Portuguese
2. In the GTplan meeting held in Rio de Janeiro at 08 and February 9, it was generated a 2012-2013 work plan, taking as background the original work plan, formulated in December 2010 and the results of the questionnaire 2011. The most important objectives of this work plan for August 2013 are the following:
- Capacity building, education and training:
 - Implementation of a capacity building observatory to allow the access to existing courses and meet the existing demand
 - Finalize a capacity building plan for the Americas
 - Standards and technical specifications
 - Definition of a core of standards for the Americas
 - Best practices
 - Developing of a PC-IDEA Cookbook
 - SDI development assessment
 - Development of guidelines for assessing the social and economic impact of SDI, as a chapter of PC-IDEA Cookbook
 - Innovations in cartographic institutes
 - Conduct of study related to the institutional models of the national mapping agencies and organizations in charge of national SDI, identifying weaknesses and strengths.
 - SDI Observatory and PC-IDEA Web Site
 - Develop a new website, with functionalities that enable the implementation of the discussion forum mentioned in the resolutions of the Regional Cartographic Conference of the United Nations for the Americas (2009).
 - Implement in the PC-IDEA web site an SDI Observatory for the Americas
3. Apply the PC-IDEA questionnaire in 2013, in a reduced version, in order to monitor progresses and advances in the SDI of the countries that form the permanent committee.
4. To carry out these tasks, the GTplan agreed the following changes in the responsibilities over the topics:
- It will elaborate a proposal to create a working group to conduct activities related to standards and specifications, led by Mexico



- Canada, besides coordinating the topic of best practices, will lead the topic of SDI development assessment
- Chile, besides coordinating the topic of Technology, will lead the topic SDI Observatory

8º point of the agenda: Teleconference with UNSD

The president of PC-IDEA had a conference call with the representative of the United Nations Mr. Stefan Schweinfest, to report the conclusions of the GTplan meeting, according to what is stated in the 7º point of the agenda, committing to send a copy of the 2012-2013 planning document, once it is finalized and translated into English. By his side, Mr. Schweinfest appreciated the work done and reported on upcoming United Nations events, in which it would be important to present the progress of the PC-IDEA activities: the 2nd Meeting of the Committee of Experts on GGIM (August 2012, in New York), the Regional Cartographic Conference of the UN for Asia and the Pacific (October 2012, Bangkok), the 2nd High Level Global Forum (HLF) in GGIM (February, 2013 in Doha) and the Regional Cartographic Conference of the United Nations for the Americas (August 2013, in New York).

9º point of the agenda: Closure

The president of PC-IDEA made the closure of the meeting, highlighting the completeness of compliance with the proposed objectives, and encouraging the group members to do their best in the proposed tasks.